

# ACCCA BOARD OF DIRECTORS, COMMISSIONS AND STANDING COMMITTEES—2021-22

# Revised October,, 2021 OFFICERS OF THE BOARD

PRESIDENT

Wyman Fong, Vice Chancellor of Human Resources Chabot-Las Positas CCD (925) 485-5261 wfong@clpccd.org

Term Expires: 2023 Representing: Administrative Services/HR Other Assignments: Chair, Executive Committee; Chair, Policy & Procedures Committee; Ex-officio Member, all ACCCA Commissions and Committees.

PRESIDENT-ELECT Eric Ramones, Vice Chancellor, Human Resources West Valley Mission CCD (408) 741-2060 eric.ramones@wvmccd.edu

Term Expires: 2023 Representing: Human Resource Administrators Other Assignments: Member, Policy/Procedures Committee; Member, Ethics/Equity Team

#### IMMEDIATE PAST PRESIDENT

Bonnie Ann Dowd, Executive Vice Chancellor, Business, Technology Services San Diego CCD (619) 388-6975 bdowd@sdccd.edu

#### Term Expires: 2022

**Representing:** Administrative Services/CBOs **Other Assignments:** ACCCA Representative to the Consultation Council and Administrative Leadership Council; Member, Finance Committee and Policy & Procedures Committee

### 2021-22 Directors

Scott Conrad, Interim Dean, AIS Mira Costa CCD (760) 795-6720 sconrad@miracosta.edu Term Expires: 2022 Representing: At Large Administrators (Technology & Information Management) Other Assignments: Member, CFLA; Chair, Database Exploratory Committee

Silvia Cornejo, Dean, Higher Education Centers-Otay Mesa & San Ysidro Southwestern CCD (619) 216-6755 scornejo@swccd.edu Term Expires: 2023 Representing: At Large Administrators Other Assignments: Member, Policy/Procedures Committee; Member, MDC

Lonita Cordova, Asst. Supt./Vice President, Student Services San Joaquin Delta CCD (209) 954-5632 Lonita.cordova@deltacollege.edu Term Expires: 2022 Representing: Student Services Administrators Other Assignments: Chair, Regional Membership Council, Member Ethics/Equity Team

Christopher F. Dela Rosa, Vice President, Administration and Technology Services/CBO Ohlone College (510) 659-7307 <u>cdelarosa@ohlone.edu</u>

Term Expires: 2024 Representing: Administrative Services/CBOs Other Assignments: Member, Finance Committee

Jessica Enders, Interim Executive Director, Institutional Advancement College of the Desert (760) 636-7972 jenders@collegeofthedesert.edu

Term Expires: 2024 Representing: At Large Administrators (Instruction) Other Assignments: Member, MDC-Mentor Program Team

Tammeil Gilkerson, President Evergreen Valley College (510) 919-5427 tammeil.gilkerson@evc.edu Term Expires: 2024

Representing: CEOs Other Assignments: TBD

Mike Holtzclaw, Vice President, Instruction San Mateo College (650) 574-6404 holtzclawm@smccd.edu

Term Expires: 2024 Representing: Instructional Administrators Other Assignments: TBD

Joshua Moon-Johnson, Dean, Student Services, Equity Programs & Pathways American River College (916) 484-8825 johnsoj2@arc.edu Term expires: 2023 Representing: Student Services Other Assignments: Member, Policy & Procedures Committee; Lead, Ethics/Equity Team

James Lancaster, VP Academic Affairs Los Angeles City College (323) 953-4000 ext. 2051 lancasj@lacitycollege.edu Term Expires: 2022 Representing: Instructional Administrators Other Assignments: Member, Policy & Procedures Committee

Geisce Ly, Dean, Downtown Campus and School of Business, Fashion, Culinary Arts, Child Development, and Environmental Horticulture/Floristry City College of San Francisco (415) 267-6521 gly@ccsf.edu Term Expires: 2024 [2nd Term] Representing: Instructional Services/CIOs Other Assignments: Chair, MDC; Member, Executive Committee; Co-Chair, Mentor Program

Andy MacNeill, Dean of Learning Resources San Diego Mesa College (619) 388-2600 ext. 2799 amacneil@sdccd.edu Term Expires: 2023 Representing: Instructional Administrators Other Assignments: Chair, Mentor Program; Member MDC, Co-Chair, Content Development Team

Charlie Ng, VP Human Resources MiraCosta CCD (760) 795-6830 cng@miracosta.edu Term Expires: 2022

Representing: Administrative Services/CBOs Other Assignments: Member, Finance Committee; Coordinator, Admin 201 Program; Member, CFLA

Darren Otten, Superintendent/President Copper Mountain CCD (530) 521-7418 dotten@cmccd.edu Term Expires: 2023

**Representing: Chief Executive OfficersOther Assignments:** Member, Commission for Finance, Legislation & Advocacy [CFLA]; Team Lead, ACCCA Webinar Series

Kaneesha Tarrant, Vice President, Student Services Norco College 310-606-0256 kaneesha.tarrant@norcocollege.edu Term Expires: 2024

Representing: Student Services Other Assignments: TBD

Maria Villagómez, Sr. Dean, Library, Language Arts & Social Sciences Napa College (707) 256-7156 mvillagomez@napavalley.edu Term Expires: 2023

**Representing: Instructional Administrators Other Assignments:** Member, Commission for Finance, Legislation & Advocacy [CFLA]

Samia Yaqub, Superintendent/President Butte CCD (530) 895-2484 Yaqubsa@butte.edu Term Expires: 2022\* by appointment Representing: Chief Executive Officers Other Assignments: Member, Commission for Finance, Legislation & Advocacy [CFLA]

BUSINESS MEMBER OF THE BOARD: Diana Kot, Vice President, Membership Development and Advocacy Term Expires: 2023 dkot@schoolsfirstcu.org (800) 462-8328 x 8114

BOARD MEMBER (RETIRED): Ken Stoppenbrink, Vice Chancellor, Business Services [retired] West Hills CCD Term Expires: 2022

# 2021-22 Board Meetings & Events Schedule

September 17, 2021—Virtual Meeting via Zoom January TBD, 2022 – Pending input by ACBO Board February 23-25, 2022—Hyatt Hotel, Monterey, CA March 18, 2022—Virtual Meeting via Zoom June 15-17, 2022—Annual Planning Meeting, Sacramento

**Executive Committee Meeting Schedule**—*Meetings occur on the* <u>second Friday of the month</u>, <u>9:00 a.m.</u> unless otherwise indicated. ACCCA's officers and Commission/Committee chairs meet monthly to review strategic progress and discuss operations issues.

Officers Meeting Schedule--Meetings occur on the 3rd Tuesday of each month at 1:00 p.m.

# THE MANAGEMENT DEVELOPMENT COMMISSION (MDC)

# **MDC Leadership**

### <u>Chair</u>

**Geisce Ly,** Dean, Downtown Campus and School of Business, Fashion, Culinary Arts, Child Development, and Environmental Horticulture/Floristry City College of San Francisco

(415) 267-6521 gly@ccsf.edu

# Staff Assistance

Courtney Clark, Manager, Professional Development & External Relations ACCCA (916) 443-3559 events@accca.org

<u>Ex-Officio Members</u> ACCCA Board President, Wyman Fong ACCCA Executive Director, Susan Bray

### Annual Conference Team Leads

**Wyman Fong,** Vice Chancellor of Human Resources Chabot-Las Positas CCD

### **Budget Workshop Team Leads**

Bonnie Ann Dowd, Exec. VC, Business & Technology San Diego CCD

ACBO REP TBD

#### Admin 101 Team Leads

**Russi Egan,** VP Administrative Services Lake Tahoe CCD

**Stacey Shears,** VP, Student Services Berkeley City College

#### Admin 201 Team Leads

**Charlie Ng**, VP Business & Administrative Services MiraCosta CCD

Susan Bray, Executive Director

Cindy Miles, Retired Chancellor

(530) 541-4660 (ext. 219) regan@ltcc.edu

(510) 981-2810 sshears@peralta.edu

(760) 795-6830 cng@miracosta.edu

(916) 443-3559 director@accca.org

cmiles1779@me.com

### Mentor Program Team Leads

Andrew MacNeill, Dean, Learning Resources, Academic Support(619) 388-2797

wfong@clpccd.edu director@accca.org

(925) 485-5261 wfong@clpccd.org

(619) 388-6975 bdowd@sdccd.edu

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San Diego Mesa College

Geisce Ly, Dean, Downtown Campus and School of Business, Fashion, Culinary Arts, Child Development, andEnvironmental Horticulture/Floristry(415) 267-6521

### **Great Deans Program Team Leads**

Jennifer Zellet, Vice President of Instruction Modesto Jr. College

**Carla Tweed**, Vice President, Academic & Student Services Yuba College

Amy Grant, Dean of Natural Sciences El Camino CCD

### **Content Development Team**

Sean Hancock, President Cerro Coso Community College

Andrew MacNeill, Dean, Learning Resources and Academic Support San Diego Mesa College

### Webinar Planning Team

**Daren Otten,** Superintendent/President Copper Mountain CCD

James Lancaster, VP Academic Affairs Los Angeles City College

Silvia Cornejo, Dean, Higher Education Centers Otay Mesa & San Ysidro Southwestern CCD (989)297-6308 zelletj@mjc.edu

geiscely@ccsf.edu

(530) 741-6766 <u>ctweed@vccd.edu</u>

(310) 780-7961 agrant@elcamino.edu

(760) 384-6212 sean.hancock@cerrocoso.edu

(619) 388-2797 amacneil@sdccd.edu

(530) 521-7418 dotten@cmccd.edu

(323) 953-4000 ext. 2051 lancasj@lacitycollege.edu

(619) 216-6755 scornejo@swccd.edu

# 2021-22 MDC Meeting Schedule

The MDC consists of its leadership noted above, and the Team Leads for each program. MDC meetings take place via Zoom and are scheduled <u>the first Wednesday of every month at 8:00 a.m.</u>

Individual planning team meetings are scheduled at the discretion/need of their Team leader(s).

amacneil@sdccd.edu

# THE COMMISSION FOR FINANCE, LEGISLATION AND ADVOCACY (CFLA)

<u>Chair</u>

Willy Duncan, Superintendent/President Sierra College 5000 Rocklin Road Rocklin, CA 95677-3397

(916) 660-7000 (916) 630-4500 fax wduncan@sierracollege.edu

### <u>Members</u>

David Betts, Director, Employee & Labor Relations Chabot Las Positas CCD <u>dbetts@clpccd.edu</u> David also serves as the ACCCA rep to the Chancellor's EEO & Diversity Advisory Committee

Shelly Blair, Dean, Innovative Learning/Career Ed Coastline College sblair12@coastline.edu

Sharlene Coleal, Assistant Superintendent/Vice President Business Services Santa Clarita Community College District sharlene.coleal@canyons.edu

Scott Conrad, Interim Dean, Academic Information Services MiraCosta CCD sconrad@miracosta.edu

Anthony Culpepper, Executive Vice President/COO Glendale CCD aculpepper@glendale.edu

Rian Medlin, Interim VP, Human Resources Santa Clarita CCD rian.medlin@canyons.edu

Daren Otten, Superintendent/President Copper Mountain CCD dotten@cmccd.edu

Wendy Stewart, Dean of Counseling & Student Support MiraCosta CCD wstewart@miracosta.edu

Robert J. Van Der Velde, J.D., Sr. Dean, Arts and Sciences Napa Valley College Robert.VanDerVelde@NapaValley.edu

Maria Villa Gómez, Sr. Dean, Library, Language Arts & Social Sciences Napa College <u>mvillagomez@napavalley.edu</u>

# **ACCCA FINANCE COMMITTEE**

<u>Chair</u> Kuldeep Kaur, Vice Chancellor, Administrative Services Yuba CCD <u>kkaur@yccd.edu</u>

<u>Members</u> Charlie Ng, VP Business & Administrative Services Mira Costa CCD cng@miracosta.edu

Christopher F. Dela Rosa, Vice President, Administration and Technology Services/CBO Ohlone College cdelarosa@ohlone.edu

Bonnie Ann Dowd, Executive Vice Chancellor, Business, Technology Services San Diego CCD bdowd@sdccd.edu

EX-OFFICIO MEMBERS: ACCCA Board President Wyman Fong, Vice Chancellor, Human Resources Chabot Las Positas CCD wfong@clpccd.edu

ACCCA Executive Director Susan Bray, Executive Director ACCCA director@accca.org

ACCCA Accountant Brandy Ream, Accountant Gilbert & Associates CPAs bream@gilbertcpas.com

# 2021-22 Meeting Schedule

The general meeting schedule of the Finance Committee is outlined in the manual of operations and coincides with annual budget planning and reporting milestones set forth in policy and the 2020-21 meeting dates are listed below. Additional meetings may be called by the Chair to meet deadlines and complete work necessary for compliance.

# 2021

# July: Friday, July 30, 2021 at 2 p.m.

*Review June Financial Report and distribute it to the Board. Staff makes adjustments to the board-approved tentative budget based on prior year actuals. Finance reviews fiscal impact of strategic plan tactics.* 

# September: Tuesday, September 14, 2021 at 2 p.m. [pre board meeting]

*Review August Financial Report from accountant and distribute to the Board, prepare final budget proposal for presentation to the Board at September meeting.* 

# December: Friday, December 3, 2021 at 2 p.m.

Review November Financial Report and distribute it to the Board. Review current year budget revenue and expense projections versus YTD and Staff prepares final budget adjustments for Board consideration in January.

# 2022

# January: Friday, January 7, 2022 at 2 p.m. [pre board meeting]

*Review revenue/expenditure assumptions for the following year's budget. Present mid-year adjustments and revised budget to the Board for consideration.* 

# April: Friday, April 22, 2022 at 2 p.m.

*Review 3rd Quarter Financial Statement; adjust budget assumptions for following year's budget and distribute 3<sup>rd</sup> Quarter Financial Statement to the Board.* 

# June: Friday, June 10, 2022 at 2 p.m.

Review year-to-date profit/loss report with staff; prepare and present tentative budget to the board for review and adoption in conjunction with annual meeting of the Board.

# **ACCCA POLICY & PROCEDURES COMMITTEE**

<u>Chair</u> Eric Ramones, Vice Chancellor, Human Resources West Valley Mission CCD (408) 741-2060 eric.ramones@wvmccd.edu

### <u>Members</u>

**Kuldeep Kaur,** Vice Chancellor, Administrative Services Yuba CCD <u>kkaur@vccd.edu</u>

Silvia Cornejo, Dean, Higher Education Centers-Otay Mesa & San Ysidro Southwestern CCD scornejo@swccd.edu

Joshua Moon-Johnson, Dean, Student Services, Equity Programs & Pathways American River College johnsoj2@arc.edu

James Lancaster, VP Academic Affairs Los Angeles City College lancasj@lacitycollege.edu

#### Ex-Officio Members

**Wyman Fong,** ACCCA Board President, and Vice Chancellor of Human Resources Chabot-Las Positas CCD wfong@clpccd.org

Bonnie Ann Dowd, ACCCA Board Immediate Past President, and Executive Vice Chancellor for Business & Technology Services San Diego CCD bdowd@sdccd.edu

Susan Bray, Executive Director, ACCCA ACCCA <u>director@accca.org</u>

# 2021-22 Meeting Schedule

The Policy and Procedures Committee [PPC] meets quarterly and as necessary to review implementation of the strategic plan and other operational issues as appropriate. Agendas are developed by the Chair in collaboration with the Executive Director and input from the committee. Below is the general agenda focus for meetings in 2021-22:

### September 10th at 10 a.m. [Pre-Board 9/17 Meeting] Agenda Focus

• Review final strategic plan and related assignments for policy implications

- Develop recommendations for September if necessary
- Review ICA Findings and Association Responses

#### January 7th at 10 a.m. [Pre-Board Meeting]

#### Agenda Focus

- *Review Technology Plan Implementation Progress*
- Consider Policy/Procedure adjustments regarding tech operations as necessary
- Frame Board Recommendations for January if necessary

### March 11th at 10 a.m. [Pre-March 18 Board Meeting]

Agenda Focus

- Review Strategic Plan Implementation Progress
- Consider Policy/Procedure adjustments as necessary
- Frame Board Recommendations for March if necessary

#### May 27th at 10 a.m. [Pre June 15-17 Board Retreat]

#### Agenda Focus

- Review Strategic Plan Implementation Progress
- Consider Policy/Procedure adjustments as necessary
- Frame Board Recommendations for June if necessary

Additional meetings may be called as necessary. Priorities for the PPC in 2021-22 are highlighted in the 2021 annual report of the PPC.

# ACCCA REGIONAL MEMBERSHIP COUNCIL

<u>Chair</u> Lonita Cordova, Vice President of Student Services San Joaquin Delta CCD <u>lonita.cordova@mccd.edu</u>

<u>Co-Chair</u> James Feigert, Director of Admissions/Records Saddleback College <u>ifeigert@saddleback.edu</u>

#### **Regional Members:**

REGION ONE Trevor Albertson, Interim Superintendent/President Lassen College talbertson@lassencollege.edu

REGION TWO Jeremy Brown, Dean, Student Success/Institutional Effectiveness Yuba CCD Jbrown2@yccd.edu

**REGION THREE Tim Leong,** Director of Communications and Community Relations Contra Costa CCD <u>tleong@4cd.edu</u>

REGION FOUR Lena Tran, VP Strategic Partnerships/Workforce Innovation San Jose-Evergreen CCD Itran@sjeccd.edu

REGION FIVE Bonita Steele, Director, Career Pathways Kern CCD bsteele@kccd.edu

REGION SIX Luis Gonzales, Dean, Division of Library & Learning Resources Oxnard College Igonzalez@vcccd.edu

REGION SEVEN Henan Joof, Dean of Student Services LA City College JOOFHL@lacitycollege.edu

and

Llanet Martin, Acting Dean of Emergency Services LACCD martinl7@lavc.edu

REGION EIGHT James Feigert, Director of Admissions/Records Saddleback College jfeigert@saddleback.edu

REGION NINE Cecilia Garcia, Chief Human Resources Officer Palo Verde College cecy.garcia@paloverde.edu

**REGION TEN** Javier Ayala, Dean, CTE and Workforce Development Grossmont CCD Javier.ayala@gcccd.edu

# 2021-22 Council Meeting Dates

The leadership of the RMC, which are the Chair and Co-Chair, along with selected staff will meet monthly on the first Tuesday at 9 a.m. The full Membership Council has six meetings scheduled in 2021-22 on the following dates and general agenda focus is noted:

# 2021

- August 20 [Fri.] at 10 a.m. (Review Board retreat outcomes/disaggregation of Member Survey data/ACCCA Website Redesign)
- October 29 [Fri.] at 10 a.m. (Presentation by CFLA Chair, Willy Duncan and ACCCA Advocate Michelle Underwood)
- November 19 [Fri.] at 10 a.m. (Review recruitment promotions/activity)

2022

- January 28 [Fri.] at 10 a.m. (Discuss Board Meeting Outcomes/ACCCA Strategic Plan Status Report/Recruitment Activity)
- March 25 [Fri.] at 10 a.m. (Annual survey prep/Presentation by MDC Chair Geisce Ly on ACCCA Professional Development programs)
- May 20 [Fri.] at 10 a.m. (Prep annual report/recommendations for the Board for 2021-22)

# COMMUNICATIONS AND MARKETING COMMITTEE [CMC]

<u>Chair</u> Tim Leong, Director of Communications and Community Relations Contra Costa CCD <u>tleong@4cd.edu</u>

### <u>Members</u>

Scott Conrad, Interim Dean, AIS Mira Costa CCD sconrad@miracosta.edu

Christopher F. Dela Rosa, Vice President, Administration and Technology Services/CBO Ohlone College cdelarosa@ohlone.edu

James Lancaster, VP Academic Affairs Los Angeles City College <u>lancasj@lacitycollege.edu</u>

# Ex-Officio and Staff

Wyman Fong, Vice Chancellor, HR Chabot-Las Positas CCD wfong@clpccd.edu

Susan Bray, Executive Director ACCCA <u>director@accca.org</u>

**Courtney [Clark]Burkey,** Manager, Meetings, Events & External Relations ACCCA events@accca.org

**Christel Mikami,** Director of Operations ACCCA <u>Membership@accca.org</u>

John Marcotte, Communications Technician ACCCA <u>communications@accca.org</u>

# 2021-22 Meeting Schedule

Friday, October 15, 2021 Virtual

Organizing Meeting

Future meetings TBD

# ACCCA POLITICAL ACTION COMMITTEE (ACCCA PAC)

<u>Chair</u>

Willy Duncan, Superintendent/President Sierra College (916) 660-7000 wduncan@sierracollege.edu

### Vice Chair

Vacant

#### PAC Treasurer

Susan Bray, Executive Director ACCCA (916) 443-3559 <u>director@accca.org</u>

## <u>Members of the Committee</u> TBD

#### **Ex-Officio Members of the PAC**

Michelle McKay-Underwood, ACCCA Advocate School Services of California <u>michelleU@sscal.com</u>

Pursuant to the PAC Charter, the PAC Board operates as an independent committee. The PAC Charter contains the rules and operating procedures for the PAC. According to the Charter, the PAC Board is composed of no less than five members which shall include the President of the ACCCA Board or their designee, the Chair of the CFLA and at least two other members appointed by the PAC Board President.

Officers of the PAC shall include the Chair, Vice Chair and Treasurer who are confirmed annually, along with the members, at the semi-annual PAC Board meeting held in conjunction with the ACCCA Board Planning meeting.

The PAC Board meets at least twice annually. In February at the ACCCA conference, and in June at the Board Planning meeting. The Committee may convene by phone as frequently as deemed necessary by the PAC President. The concurrence of the PAC Board is needed before PAC funds may be expended by the Treasurer for purposes for which the PAC was organized.