



## **Board of Directors**

***Monday, September 12, 2022***

***Virtual Meeting by Zoom, 3-5 pm***

## **Record of the Meeting**

### **Officers Present:**

**E. Ramones**, West Valley Mission CCD, President

**L. Cordova**, San Joaquin Delta CCD, President-Elect

**W. Fong**, Chabot Las Positas CCD, Immediate Past President

### **Directors Present:**

**K. Kaur**, Yuba CCD, Chair, Finance Committee

**W. Duncan**, Sierra CCD, Chair, Commission for Finance, Legislation and Advocacy

**J. Enders**, College of the Desert

**G. Ly**, City College of San Francisco, Chair, Management Development Commission

**A. MacNeill**, San Diego Mesa College

**D. Otten**, Copper Mountain CCD

**S. Cornejo**, Southwestern CCD

**M. VillaGomez**, Santa Barbara CCD

**T. Gilkerson**, Evergreen Valley College

**C. DeLaRosa**, Ohlone College

**K. Tarrant**, Norco College

**J. Lancaster**, LA City College

**K. Stoppenbrink**, ACCCA Retired Member

### **Directors Absent:**

**J. Moon-Johnson**, American River College [has transferred to San Mateo CCD since]

**D. Kot**, Schools First CU

### **Staff/Guests Present:**

**S. Bray**, Executive Director

**M. Underwood**, ACCCA Advocate

**T. Leong**, Contra Costa CCD, Chair, CMC

**J. Fiegert**, Saddleback College, Chair, RMC

## I. **Welcome Remarks/Review Agenda/Establish Quorum [Ramones]**

Board President **Eric Ramones** called the meeting to order at 3:02 p.m. A quorum was present and he welcomed the members and thanked them for their participation.

### A. ***Trending Issues:***

Eric addressed developments since the June retreat noting that productive talks with the new Chancellor, Daisy Gonzales have presented several opportunities for the Board's consideration.

First he reiterated Daisy's desire to work with ACCCA on new professional development, particularly a program devoted to DEI training, and referencing the early talks among MDC Chair and others to establish a concept for the *Social Justice/Career Advancement Academy* in partnership with the State Chancellor's Office.

He cautioned that development of a concept is still in early stages, but he is hopeful that PD funding will be provided, and possibly personnel for the development and deployment of the program by 2024.

Secondly, the new Chancellor is also turning to ACCCA to help co-host a series of statewide "Meet and Greet" north/south forums [2 in the fall and 2 in the spring] that are campus based and provide an opportunity to ACCCA to help introduce the new Chancellor to the system. A possible function in Sacramento with the board is being discussed.

Eric indicated he will keep the Board informed as talks progress.

### B. ***Board Meeting Schedule and Directory Information [Information]***

Director Bray reviewed the adjusted meeting schedule for 22-23 and current Volunteer directory with members and asked that any changes be forwarded to her this week and a final version will go out in the next Campus Rep communication and will be posted to the website.

### C. ***Approval of June 2022 Board Meeting Minutes [ACTION]***

***It was moved and seconded [Enders/Cordova]*** to approve the minutes as submitted. The addition of Kuldeep Kaur to the members present at the June meeting was requested. With that amendment the question was called, and ***the motion was approved with no abstentions.***

## II. Operations and Financial Report: [S. Bray and K. Kaur]

- *Program/Event Coordinator Hire*

Director Bray reported that the interview panel tasked with conducting paper screening and interviewing the leading candidates for the position of Coordinator, Programs & Events has completed their work. The final 3 candidates were tasked with an exercise in timeline setting and budget development and once their responses are received, a decision will be made. She noted that an announcement of the new hire will be made as soon as the final assessment is made, likely the week of the 19th.

- *Website Report Functions Status*

Bray reported that the final step in implementing the new database/website is contingent upon completion of the reporting function which is proving to be a challenge for the consultant. Staff is working with him to review the initial design and make any necessary changes to get the reporting function installed.

- *2022-2027 Strategic Plan Draft [ACTION]*

Members reviewed the final adjustments to the 22-27 Strategic Plan and the adjustments made by each Strategic Team lead since June.

***It was moved and seconded [Enders/Kaur] to approve the strategic plan for 2022-2027. The motion carried.***

- *Finance Committee Report:*

*2022-23 Budget Proposal [ACTION]*

Chair of the Finance Committee Kuldeep Kaur presented the final 2022-23 budget proposal to the board for consideration and asked for approval.

In her presentation she noted a significant ending balance in the prior year [21-22] which she proposed to use to fund just over \$16,000 in one time costs that are proposed in the 22-23 budget. The projected revenues cover proposed expenses with just under a \$2,000 final ending balance.

The growing reserve fund is protected and the proposed budget also transfers a one time contribution to the larger infrastructure fund, as well as a 5% per month [based on monthly ending balances] transfer to the contingency reserve.

The new budget proposes fee adjustments to all programs of at least 10% and the same increase to program expenses to keep up with rising costs with all programs. She noted other organizations are also increasing their event and program fees.

In closing she reminded the Board that due to the shift from a FY budget to a calendar year budget, the Finance committee expects to bring a new 2023 tentative budget to the Board at their next meeting in November for consideration. By then she said that a more complete picture of the actual per person cost for each program will be assessed.

***It was moved/seconded [W. Duncan/T. Gilkerson] to approve the 2022-23 budget proposal. The motion carried.***

### **III. Commission/Committee Reports:**

***Commission for Finance, Legislation & Advocacy [CFLA]—W. Duncan/M. Underwood***  
Chair of the CFLA Willy Duncan reported on recent activities of the Commission reminding the Board that the Commission meets monthly [last Tuesday at 1:30 p.m.]. He asked Michelle to update the board and she reported on legislation that made it to the Governor's desk. She shared a letter from a consortium [including ACCCA] of educational interests regarding AB 1667 to address the issue of retirees overpaid based on a miscalculation.

Few actions taken initially and no action taken on trailer bills at this point. She characterized that these are minor changes generally, and as trailer bills they will take effect immediately if approved.

She assisted with response on consultation regarding org input on their agenda. Willy said BCPs are being worked on now and CFLA will be working on updating the legislative platform in the next meeting.

***Management Development Commission—G. Ly and A. MacNeill.***

Geisce and Andy had to leave early so Susan shared the conference strands for which content was being solicited. She encouraged all board members to spread the word and consider submitting a session. Call for proposals will be out on 9/24. Strands include:

- Wellness and mental health
- Social justice and equity [Wyman suggested highlighting the equity aspect to allow districts to leverage their equity funding for increasing participation in the conference.]
- Collaborations & partnerships
- Operational strategies and
- The Leader Within

Kaneesha elaborated that the goal is to build on the 2022 theme through this content and she also encouraged ideas/suggestions and to get others to submit. She noted that some of the more successful aspects of the conference are being included like ACCCAx talks and the buddy program.

***Policy/Procedures Committee [PPC]***—L. Cordova Chair of the PPC, Lonita Cordova, reported there have been no meetings yet this year, but they plan to meet Friday. Susan noted that the committee could use more members, so if any board members want to participate in crafting policy and process they should contact Susan or Lonita.

***Regional Membership Council [RMC]***—J. Feigert Chair of the Council Jim Feigert reported that overall membership is up by 71 members since May. He referred board members to his earlier comments on strategic plans and said the last meeting of the council was focused on building out frameworks for those goals. The RMC meets again on 10/28.

***Communications & Marketing Committee***--T. Leong Chair of the CMC Tim Leong also referred to his earlier comments on strategic goals. He indicated the committee will next meet in October. New members have been added to the team representing CCPRO and he is excited to hear the insights they have going forward with these large goals. He noted he has tasked the members of the committee to provide continuous oversight of the contents of the website and to make suggestions for improvement and encouraged board members to do the same.

END OF MEETING

**Future Dates:**

9/23 Great Deans Regional [1st of 2]  
10/21 ME workshop at San Joaquin Delta  
11/14 NEXT BOARD MEETING

**THE MEETING ADJOURNED AT 4:45 P.M.**