

6/20 Email to the cohort Re: LPI

Hello Admin 201 Cohort!

Recently you were contacted by our team at LPI with instructions to take your assessment survey and to connect you to the LPI platform. If you have **not** received that email, please let me know as soon as possible and I will make sure you do.

As you are aware, the LPI survey/assessment is a tool that is included in your program fee, there is no cost to take it, it takes about 10-12 minutes, and it forms the foundation of the training you will receive July 11-15. If you have not already taken the survey, ***please make sure it is completed this week.***

The survey is a 360 version which includes observer feedback from **at least 8** [not more than 16] others who observe your behavior on a frequent basis and can give feedback including:

- *Manager(s)/Supervisor(s)*
- *Direct Reports (if you have direct reports)*
- *Co-workers/Peers/Mentors*
- *Others (individuals with whom you have a working relationship)*

Please also complete the LPI pre-work **by July 6, 2022** and have your responses ready for our session on July 11th. The prompts below should take no more than 30 – 45 minutes to respond to in writing, and these include:

### **Personal Best Leadership Experience**

*The Personal Best Leadership Experience represents the time when you were at your best as a leader.*

### **Characteristics of Admired Leaders**

*The Characteristics of Admired Leaders is a survey of characteristics of individuals that you would “willingly follow.”*

### **Your Leadership Challenge**

*Think about a current organizational challenge, which you would be willing to discuss openly with colleagues in a confidential setting. Discussion of the challenge will focus on how to help you move forward using The Five Practices of Exemplary Leadership.*

### **What I Hope to Accomplish**

*To get the most out of our session, think about what you would like to accomplish. Complete the online*

*questions to identify 3 to 5 goals that are important to you.*

**What's Ahead from the Team:**

***This week*** you will receive a link/notification from Amazon for your program reference book: *Change Leadership in Higher Education* by Jeremy Buller. This is an **e-book** included in the program fee, and you will be able to read it on your kindle or download a free compatible app to your desktop or tablet. ***Next week*** you will receive a "final details" communication which will include a link to the online resource page on the ACCCA website, and your pre-reading assignments. The assignments will be selected chapters from *Change Leadership* to read/review prior to the program start.

We look forward to seeing you in person in a few weeks! If you have ANY questions or need our assistance with any of the assignments, don't hesitate to reach out at any time!

Susan