

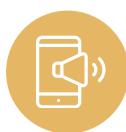
# SEEKING A DYNAMIC LEADER: EXECUTIVE DIRECTOR



Nominations and supporting documents will be accepted until the position is filled. However, to ensure full consideration, applicant materials should be submitted no later than **January 16, 2026 at 12:00 Noon**. All inquiries, nominations, and applicants will be held in confidence.

Full Job Description can be accessed [here](#).

**About ACCCA:** The Association of California Community College Administrators is a nonprofit professional organization for administrators and managers in California's community college system. It supports its members' professional development with various services, benefits, and programs. The California Community Colleges (CCC) system is the nation's largest, with 116 colleges serving more than 2.1 million students each year. ACCCA operates as a 501(c)(6) organization. Visit: <https://accca.org/>.



## Ideal Candidate Background:

- Higher Education Leadership
- Nonprofit/Association Management
- Policy & Compliance Expertise
- Fundraising & Resource Development
- Board Governance



## Key Skills & Competencies:

- Strategic Visioning
- Facilitative Communication
- Equity-Focused Leadership
- Operational Rigor
- Collaborative Networking

## Core Responsibilities:

- **Strategic Leadership:** Guide ACCCA's vision, mission, and long-term strategy in alignment with California community college priorities.
- **Advocacy & Representation:** Serve as the primary voice for administrators in policy discussions with the California Community Colleges Chancellor's Office, legislators, and partner organizations.
- **Professional Development:** Oversee statewide training, conferences, and leadership programs that strengthen administrators' skills and career pathways.
- **Organizational Management:** Ensure sound fiscal management, membership growth, and operational excellence.
- **Equity & Inclusion:** Champion diversity, equity, and inclusion in leadership development and advocacy efforts.

## HOW TO APPLY

In order to receive consideration, candidates for this position must submit the following documents to Ana Sneed at [admin@accca.org](mailto:admin@accca.org):

- Cover letter & Current resume (including the month and year of employment for each employer)
- Names and contact information for five professional references – at least one supervisor, one direct report, and one co-worker. References will be contacted only with applicant's permission once identified as a semifinalist for the position.

## POSITION OVERVIEW

The Executive Director will serve as the chief executive, responsible for advancing the mission of supporting and developing California's community college administrators. This role requires a visionary leader who can balance advocacy, professional development, and organizational management while fostering equity and resilience across the state's community college system.

## COMPENSATION & BENEFITS:

- **Annual Salary Range:** \$140,000 – \$150,000 based on experience.
- **Comprehensive Benefits Package:** Includes health insurance, a matching 401K plan, technology stipend, paid parking, and paid vacation.

## Work Environment & Travel:

- Most meetings are conducted virtually.
- Approximately 20% work-related travel is required for conferences, events, and campus visits throughout California, with occasional evening and weekend events.
- Expected Starting Date: March 2026 (negotiable).

## SUCCESS METRICS

- **Growth in ACCCA membership and engagement.**
- **Expansion of professional development offerings statewide.**
- **Strengthened advocacy presence in California policy discussions.**
- **Increased equity and inclusion in leadership pipelines.**
- **Sustainable financial health and diversified funding streams.**

Questions? E: [admin@accca.org](mailto:admin@accca.org) P: 916.443.3559