



Admin 002: Dive Into Administration

Admin 002: Dive Into Administration Virtual Program January 23 & 24, 2024

Admin 002 Presenters and Team Coordinators:

Dr. Andrew MacNeill, Dean, School of Learning Resources & Academic Support, San Diego Mesa College
Dr. Lonita Cordova, Vice President of Student Services, San Joaquin Delta CCD
Dr. Ajani Byrd, Dean of Institutional Equity, Diversity & Inclusion, Foothill College
Dr. Jennifer Zellet, President/Superintendent, Antelope Valley College
Dr. Tre'Shawn Hall-Baker, Dean Human Resources, Santa Monica College

Day 1-January 23rd

9:30-11:30 a.m.

Welcome and Introductions

Presentation: Hit the Road Jack! Doing Your Homework

Jennifer Zellet, President/Superintendent, Antelope Valley College and Lonita Cordova, Vice President, Student Services, San Joaquin Delta CCD

11:30-1:00 p.m.

Lunch Break on Your Own

1:00-3:00 p.m.

Presentation: Submitting an Application: Do you have it all together?

Tre'Shawn Hall Baker, Dean of Human Resources, Santa Monica College and Ajani Byrd, Dean of Institutional Equity, Inclusion & Diversity, Foothill College

Day One Wrap Up/Housekeeping

Day 2-January 24th

8:15-9:00 a.m.

Coffee & Conversation, A Networking Exercise

9:00-11:00 a.m.

Presentation: Interview Tips & Tricks

Andy MacNeill, Dean, School of Learning Resources & Academic Support, San Diego Mesa College

11:00 a.m.-12:30 p.m.

Lunch Break On Your Own

12:30-2:00 p.m.

ACCCAx Talk Presentations:

- It's Not How You Win, it's How You Lose: Character in Disappointment [Jennifer Zellet]
- Accomplishments & Pride Points: Framework for a Successful Interview [Andy MacNeill]
- The Four Ingredients You Need: Putting it all Together [Ajani Byrd]

Closing Remarks from the Team